

**Land Use
Meeting Notes
January 26, 2004**

Attendance

Michael Banks, Frank Davis, Matt DeLong, David Downey, David Geiger, Paul Hamilton, William Hartwig, Nancy Krupiarz, Marths MacFarlane-Faes, Randy Maxwell, Doug Plachcinski, Bill Kauffman, Gerald Rowe, Conan Smith, Mark VanPortFleet, Peter Varga, Ken Wells, and Sara Smith

**Meeting
Overview**

(25 words or less)

Bob Chaprnka, Moderator provided the purpose and vision for the Action Team. Team developed their Operating Charter, roles & responsibilities, and meeting format. Meeting dates and agenda for the first meeting were determined

Meeting Notes

1. Purpose and vision of the Action team was shared
 2. Operating Charter, Roles and Responsibilities, and meeting format were developed. (see Operating Charter document)
 3. David Downey and Ken Wells will be Co-Moderators.
 4. Matt Delong and Mark VanPortFleet will provide the administrative support.
 5. Conan Smith will set up a Listserv for the group
 6. Team identified additional entities who should be asked to join the team. Team members took responsibility to notify these entities.
 7. Meeting dates, times, and locations were determined (see below)
 8. Actions Items and Agenda Items for the next meeting were determined. (See below)
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**Additional
Resources w/
assigned team
member**

1. Extension Service – Paul Hamilton
 2. CRAM – Randy Maxwell
 3. MML – Mark VanPortFleet
 4. U.P Central CUPAD – Gerry Rowe
 5. Michigan Association of Counties – Gerry Rowe
 6. State Chamber/Doug Roberts – Dave Downey
 7. Home Builders – Conan Smith
 8. Realitors – Dave Downey
 9. Health/Land Use – Nancy Krupiarz
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Action Items

1. Contact additional resources.
2. Gerry Rowe will provide “Citizens Guide to Transportation
3. All Team Members will review the operating charter.
4. All Team Members will begin reviewing issues, goals, and actions document
5. Paul Hamilton will provide references to facilitators.

6. Dave Downey will work to bring in an expert to report on the Land Use Planning/Master Plan.
 7. Mark VanPortFleet will bring refreshments to the next meeting
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**Proposed
Agenda Topics
For Next
Meeting**

1. Introductions: “Why are we as individuals a part of this team?” 15min
 2. Report on Land Use Planning/Master Plan Presentations. 1 hour
 3. Review issues, goals, and actions and look at linkages. 1 hour
 4. Begin to develop Work/Implementation Plan. 1 hour
 5. Draft agenda for next meeting. 15 mins
 6. Post critique of the meeting. 15 mins
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**Next Meeting
Dates**

1. Thursday, February 19, 2004
12:30 -4:30 pm
Aeronautics Commission Room, 2700 Airport Services Drive, Lansing
2. Thursday, March 18, 2004
12:30 -4:30
Aeronautics Commission Room, 2700 Airport Services Drive, Lansing
3. Thursday, April 15, 2004
12:30 -4:30
Aeronautics Commission Room, 2700 Airport Services Drive, Lansing